

**25<sup>th</sup> STATE ELIGIBILITY TEST**  
**ADVERTISEMENT NUMBER – 25/SET**

**HOW TO APPLY**

Candidates should apply only online through [www.wbcsonline.in](http://www.wbcsonline.in)  
(Hard Copy of application will not be received)

**STEPS FOR SUBMISSION OF ONLINE APPLICATION FORM**

- i) Candidate seeking admission to the Test (SET) must apply online only on the WBCSC website.
  - ii) Before applying online, the candidates must possess the scanned images as below:  
**#Passport size photograph** in JPG format of minimum 4kb to 40 kb. The dimension of the photograph should be 3.5 cm (width) x 4.5 cm (height).  
**#Signature** in JPG format of minimum 4kb to 30 kb. The dimension of the signature should be 3.5 cm (width) x 1.5 cm (height).
  - iii) After filling all the details for applying online for SET, the candidates have to opt for payment of examination fee either by credit card/debit card/internet banking.
  - iv) **The candidates are required to bring a photo identity card along with their printout of online admit card on the day of examination.**
  - v) Before applying Online, candidates are advised to go through detailed notification available on WBCSC website [www.wbcsonline.in](http://www.wbcsonline.in) **Please note that Fee submitted through any other mode like Bank Challan, Money Order, Demand Draft, IPO etc. will be summarily rejected.**
- N.B.** There would be three options in online payment mode which are Credit Card, Debit Card and Internet Banking. After completion of payment, applicant may login into the website again to check the updated payment status. If amount is debited from the bank account/card and transaction is not successful, applicant needs to wait five banking days to verify payment status again in the website.
- vi) Correction in Online Application, if any, may be edited / Updated during 9<sup>th</sup> September to 11<sup>th</sup> September, 2023. This facility is to be used when you want to make changes in your existing Online Application. It can be a name change or a residence change etc. The process to edit / update your Online Application is almost similar to the process you have gone through while applying for the Online Application for the first time. **Editing / Updating of any field in Online Application are allowed only for one time and be allowed after successful payment.**
  - vii) In order to avoid last minute rush, the candidates are advised to apply early enough. WBCSC will not be responsible for network problems or any other problem of this nature in submission of online application during last days.

<p style="text-align: center;"><b>PLEASE GO THROUGH THE ADVERTISEMENT AND THIS SECTION THOROUGHLY BEFORE APPLYING ONLINE. MAKE SURE YOU FULFILL THE REQUIRED ELIGIBILITY CRITERIA.</b></p>
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